

Officer Trustee Report

Who is making the report: Vice President of Harrow

Date of this Report: 25/11/2016

Date of last Report: 28/10/2016



What key actions have you taken to progress your officer goals since the last meeting?

Working with various stakeholders, I have been working on a number of manifesto goals:

- **NUS:** This month I launched the NUS: Engage and Educate campaign with a video on social media. I postponed the launch event due to the shift in the Winter Elections and am currently working with NUS to identify a new date to hold the 'What is NUS?' panel with their Full Time Officers.
- **Digital Library:** I have been researching the facilities at other Universities to see what recommendations we can make to our University. I have also been preparing to meet the Associate Dean (Undergraduate).
- **Course Costs:** I have written the first draft of my report into Hidden Course Costs and am planning its launch to the student body in the New Year. I am also collating information from the University about student success stories. I have research other University ideas to write four recommendations to the institution, taking into account ideas from other places, such as Coventry.
- **Food on Campus:** I have partnered up with Aramark to offer discounts on goods for three days in December as part of the 'VP's Christmas Party'. I am continuing to chase on the updates to vending machines and chip and pin in the canteen, which has been delayed to due to works regulations.
- **MADFest:** I continue to work with the Faculty with this project. I have written a proposal which will be considered at the Faculty Executive Board on the 6th December. Once the date is confirmed we will then seek to form a student steering group.
- **Student Media:** I am currently speaking to alumni to get case studies ready for a bid that we hope to submit for funding. I have also completed a 36 hour broadcast with Smoke Radio to cover Jailbreak, which is the first part to delivering a wider SmokeFest initiative.

What other actions have you taken as part of your role?

- **Pride at Westminster** – I have written a proposal and am working alongside Interfaith, LGBTI+ Staff Network and the University Communications team on a

#PrideAtWestminster campaign to celebrate LGBTI+ Month in February.

- Met with University Trustee Mentor
- Interfaith Consultation – Harrow
- We Are Westminster
- Course Rep Inductions
- Alumni Meeting
- Society Events (LGBTI+ Film Night, Choral, ACS)
- Liberation Officer Away Day
- Filming with Smoke TV
- University Open Day
- Filming with the Dean
- Remembrance Service
- Strategic Planning Day
- One-to-One with Dean
- Meeting with Vice Chancellor
- Meeting with NUS
- Academic Misconduct Panel
- Course Review

What university meetings have you attended and a brief report on outcomes:

- **Inter-faith Consultation (Harrow)**
- Outcome: Ongoing.
- **Teaching Committee**
- Outcome: Discussion largely around NSS and TEF. Ongoing committee for the rest of the year.
- **Student Experience Committee**
- Outcome: Much discussion around student issues including Halls.
- **Alumni Relations**
- Outcome: Specifically looking at how we can work together on MADFest.
- **SU Meetings (e.g. Senior Management Team, SABB Meet)**
- Outcomes: Various meetings with ongoing agenda points.
- **Trustee Board**
- Outcome: Different areas discussed.
- **One to One's with various individuals**
- Outcome: Various discussions around different issues with ongoing conversations.

What university and SU meetings have you missed or been late for and reasons:

None

What are your hopes and plans for the coming month?

How many days ill	0
How many days annual leave	0
How many days other leave	0